| **Objectives**What | **Strategic Initiatives (How)**Detailed description of the key actions to be undertaken to achieve each objective*(must be achievable)* | **Priority**Low, medium or high*(not everything can be high)* | **Time Frame** Due date to complete action*(not all in first year)* | **Resources**Human, material or financial *(be realistic)* | **Responsibility**Who *(allocate to position not person – inform those responsible)* | **Key Performance Indicators (KPIs)**Measurement – what methods will be used to measure results*(must be specific, measurable and achievable)* |
| --- | --- | --- | --- | --- | --- | --- |
| **Objective One***<insert SMART objective>* |  | Low |  |  |  |  |
|  | Medium |  |  |  |  |
|  | High |  |  |  |  |
| **Objective Two***<insert SMART objective>* |  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Objective Three***<insert SMART objective>* |  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

| **Objectives** | **Actions (How)** | **Priority** | **Time Frame**  | **Resources** | **Responsibility** | **Key Performance Indicators (KPIs)** |
| --- | --- | --- | --- | --- | --- | --- |
| **Objective Four***<insert SMART objective>* |  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Objective Five***<insert SMART objective>* |  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |