



# Event Checker Rally and Off Road

Motorsport Australia  
Return to Race  
COVID-19

V3





## Function of the COVID-19 Event Checker

The COVID-19 Event Checker's sole responsibility is to ensure that COVID-19 protocols are adhered to by event organisers for all events being held under the authority of a Motorsport Australia Organising Permit.

These protocols must be read in conjunction with the National Competition Rules (NCR) of Motorsport Australia and the regulations applicable to each Motorsport Discipline.

A checklist summarising the protocols is included in this document with reference to the *Return to Race Strategy Event Matrix* and the *Return to Race Event and Venue Plan – Rally and Off Road* as completed by the Event Organiser.

The Motorsport Australia Stewards at each event are not authorised to approve the start of the competition until they have received the signed and satisfactorily completed *Pre-Event Checklist* from the COVID-19 Checker.

It is the responsibility of the COVID-19 Checker to ensure ongoing compliance with these protocols throughout the event and complete the Ongoing Compliance During Event section of this form. If at any stage during the event these protocols are not being adhered to, the COVID-19 Checker must advise the Stewards who will promptly instruct the Clerk of the Course to cease competition until such time that the breach is rectified.

# Return to Race Event Checker's Report



The COVID-19 Event Checker's sole responsibility is to ensure that COVID-19 protocols are adhered to by event organisers for all motorsport events being held under the authority of a Motorsport Australia Organising Permit.

## Details

### NAME OF EVENT

EVENT DATE

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PERMIT NUMBER

## Pre-Event Checklist

CRITERIA	EVIDENCE AND COMMENTS	RESULT
<b>Event Element</b> <ul style="list-style-type: none"> <li>• Government requirements for gatherings                             <ul style="list-style-type: none"> <li>○ Organiser has adhered to relevant state government requirements</li> </ul> </li> <li>• Monitoring                             <ul style="list-style-type: none"> <li>○ Created a register of all event attendees and encourage all to download Covidsafe App</li> </ul> </li> <li>• Permit application and Return to Race Event and Venue Plan completed by Event Organiser                             <ul style="list-style-type: none"> <li>○ Submitted to Motorsport Australia electronically</li> </ul> </li> </ul>		<p>YES</p> <p>NO</p>
<b>Total number of persons at the event</b> <ul style="list-style-type: none"> <li>• Viewed the Event Organiser's submitted proposal to Motorsport Australia that describes how the event will manage the number of persons at the event venue or location.</li> <li>• Confirmed the total number of persons at the event (competitors, pit/service crew members and essential officials) does not exceed that which has been authorised by Motorsport Australia on the event permit.</li> </ul>		<p>YES</p> <p>NO</p>
<b>Signage at the event</b> <ul style="list-style-type: none"> <li>• Confirmed that adequate and sufficient Social Distancing and Hygiene signage is in place at:                             <ul style="list-style-type: none"> <li>○ Event venue or location entry points</li> <li>○ Permanent and/or Temporary structures/areas</li> </ul> </li> <li>• Maximum capacity for each permanent structure/room</li> </ul>		<p>YES</p> <p>NO</p>
<b>Social Distancing</b> <ul style="list-style-type: none"> <li>• Confirmed that all operational areas (indoor or outdoor) are set up to comply with social distancing measures</li> </ul>		<p>YES</p> <p>NO</p>
<b>Document Check, Sign-on and Briefings</b> <ul style="list-style-type: none"> <li>• Confirmed use of electronic means only (e.g. Tele or Video Conferencing, Electronic document)</li> </ul>		<p>YES</p> <p>NO</p>
<b>Equipment Deployment</b> <ul style="list-style-type: none"> <li>• Hygiene protocols have been adopted                             <ul style="list-style-type: none"> <li>○ Equipment thoroughly wiped down prior to deployment</li> <li>○ Equipment deployed and operated by one person wherever possible</li> <li>○ Equipment not to be shared unless absolutely necessary, in which case appropriate hygiene measures implemented</li> </ul> </li> </ul>		<p>YES</p> <p>NO</p>
<b>Incident Response Vehicles</b> <ul style="list-style-type: none"> <li>• Confirmed response vehicle personnel have been briefed and are compliant with social distancing practices:                             <ul style="list-style-type: none"> <li>○ Minimum personnel per vehicle when in operation</li> <li>○ Personnel out of vehicle when at standby</li> <li>○ Once an action of incident has been completed, wash hands and wipe down equipment</li> </ul> </li> </ul>		<p>YES</p> <p>NO</p>

CRITERIA	EVIDENCE AND COMMENTS	RESULT
<b>Hygiene Practices and Information</b> <ul style="list-style-type: none"> <li>Confirmed the Event Organiser has provided suitable facilities, products and equipment to ensure that the necessary COVID-19 hygiene and transmission practices can be undertaken and maintained.                             <ul style="list-style-type: none"> <li>Hand washing facilities</li> <li>Hand sanitiser</li> <li>Antiseptic wipes</li> <li>PPE such as disposable gloves</li> <li>Face masks/shields (depending on the role being undertaken)</li> </ul> </li> <li>Confirmed the Event Organiser has provided information on the recommended practices to ensure that hygiene and transmission controls are maintained.                             <ul style="list-style-type: none"> <li>Signage – i.e. hand wash techniques</li> <li>Social distance markers and reminders</li> <li>Information links in Supplementary Regulations</li> <li>Information included in all Briefing Notes (Drivers and Officials etc.)</li> </ul> </li> </ul>		<p>YES</p> <p>NO</p>
<b>Medical Centre</b> <ul style="list-style-type: none"> <li>Confirmed Medical team personnel have all necessary hygiene and transmission practice equipment including PPE</li> <li>Confirm separate medical facility/area is in place for patient isolation for suspected COVID-19 cases</li> </ul>		<p>YES</p> <p>NO</p>
<b>Scrutineering</b> <ul style="list-style-type: none"> <li>Organisers aware of requirement for Scrutiny of Vehicles and Apparel, including Competitor Self-Declarations and Checklist</li> <li>Scrutiny planning in accordance with the Return to Race Scrutiny of Vehicles and Apparel requirements</li> </ul>		<p>YES</p> <p>NO</p>

### Pre-Event Checklist - Additional Criteria for Rally and Off Road Events

CRITERIA	EVIDENCE AND COMMENTS	RESULT
<b>Medical Declaration and Monitoring for Crew – Driver/ Co-driver/Navigator</b> Event organiser to: <ul style="list-style-type: none"> <li>Provide crew member medical declarations</li> <li>Establish Temperature Screening where required</li> <li>Establish protocols to manage any reported change in the health or condition of an event participant or attendee</li> </ul>		<p>YES</p> <p>NO</p>
<b>Crew and Competition Vehicle sanitation including Apparel</b> Event organiser to: <ul style="list-style-type: none"> <li>Advise crews of requirements for their personal and vehicle sanitation (i.e. Sup Regs)</li> <li>Advise crew on the requirements for apparel – only for use by an individual and not be shared.</li> </ul>		<p>YES</p> <p>NO</p>

**THE EVENT HAS COMPLIED WITH MOTORSPORT AUSTRALIA COVID-19 PROTOCOLS:**

*(Checker tick appropriate box)*

YES

NO

### Checker's Declaration

Checker's Name

Member Number

Signature

SIGN HERE

Date

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### Ongoing Compliance During Event – Random Inspections

CRITERIA	EVIDENCE AND COMMENTS	RESULT
<b>Maximum event capacity</b> <ul style="list-style-type: none"> <li>Personnel/measures in place to restrict entry to event venue or location when maximum permitted capacity has been reached</li> </ul>		YES  NO
<b>Paddock, Marshalling Area, Parc Ferme</b> <ul style="list-style-type: none"> <li>Social distancing protocols are being adhered to by competitors and crew</li> <li>Competitors are remaining in vehicles wherever possible</li> </ul>		YES  NO
<b>(Indoor) Command Centre, Timing, Stewards, Scrutineers and Medical Centre</b> <ul style="list-style-type: none"> <li>Social distancing protocols are being adhered to by officials</li> <li>Signage indicating maximum capacity of each room</li> <li>Compliance with PPE</li> <li>No sharing of apparel or equipment</li> <li>Equipment thoroughly wiped down during event</li> </ul>		YES  NO
<b>(Vehicles) Fire, Medical and Recovery</b> <ul style="list-style-type: none"> <li>Social distancing protocols are being adhered to by officials</li> <li>Compliance with PPE</li> <li>No sharing of apparel or equipment</li> <li>Equipment thoroughly wiped down during event</li> </ul>		YES  NO
<b>Marshal posts</b> <ul style="list-style-type: none"> <li>Social distancing protocols are being adhered to by officials</li> <li>Compliance with PPE</li> <li>No sharing of apparel or equipment</li> <li>Equipment thoroughly wiped down during event</li> </ul>		YES  NO
<b>Judicial matters</b> <ul style="list-style-type: none"> <li>Motorsport Australia protocols adhered to – Hearings to be held by teleconference/video conference only where possible</li> </ul>		YES  NO

### Ongoing Compliance During Event – Random Inspections – Additional Criteria for Rally and Off Road Events

CRITERIA	EVIDENCE AND COMMENTS	RESULT
<b>Monitoring of Crew</b> <ul style="list-style-type: none"> <li>The requirements for the monitoring of the crew have been undertaken, including Temperature Screening where required.</li> </ul>		YES  NO

**THE EVENT HAS COMPLIED WITH MOTORSPORT AUSTRALIA COVID-19 PROTOCOLS:**  
*(Checker tick appropriate box)*

YES

NO

### Checker's Declaration

Checker's Name

Member Number

Signature

SIGN HERE

Date

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