



## AUSTRALIAN RALLY COMMISSION

### MEETING SUMMARY 4/2019 SUMMARY OF ARCOM FACE TO FACE MEETING 12 JULY 2019

*This summary is an edited highlights package.  
Enquiries are to be directed to the Commission Executive Officer.*

Issued: 04/09/2019

**Issued by Commission Executive Officer to the following:**

Chair CAMS Board	ARCom Commissioners	Sport & Club Development Officers
Chairs CAMS State Councils	CEO	
Chairs State Advisory Panels	General Manager – Motor Sport	

**Commissioners:**

Jon Thomson	NSW	JT	2019 – 2021 Chair	Adrian Coppin	QLD	AC	2019 – 2020
Ian Bigg	NSW	IB	2018 – 2020 Dep Chair	Ross Runnalls	VIC	RR	2017 – 2019
Molly Taylor	NSW	MT	2019 – 2021	Matthew Selley	SA	MS	2017 – 2019
Toni Feaver	WA	TF	2019 – 2021	Graham Malcolm	TAS	GM	2019
Hamish Marquis	TAS	HM	2018 - 2020				

**Board Member Portfolio Holder:**

Terry Atkinson	TA
----------------	----

**CAMS Administration:**

Lawrie Schmitt	LS	CAMS Manager Motor Sport Operations
Scott McGrath	SMc	CAMS Division Manager - Technical
Trent Price	TP	CAMS Sporting Commissions and Championships Manager / CEO Appointee to Commission
Jake Bryant	EO	CAMS Motor Sport Development Executive Rally & Off Road / Commission Executive Officer

## SUMMARY

### MATTERS ARISING FROM THE MINUTES

**MIN 0540:**

**REFUELLING FROM AN ENVIRONMENTAL INCIDENT AND DAMAGE PERSPECTIVE**

An Information Paper containing Rally Australia's guidelines regarding spilt fuel was tabled and during discussion it was commented on the handy hints contained in the guidelines, some of which could be included in an event Safety Plan and Service Crew Instructions to educate competitors as to how to appropriately manage spilt fuel at an event.

Discussion concluded with the recommendation to forward the Information Paper to the CAMS Motor Sport Safety Officer for analysis to create guidelines for lower level events and how these can be distributed within the sport. However, it is probable that local (state) legislation/conditions will vary so one document may not suit all states.

**MIN 0541:**

**APPLICATION OF PRE-1986 CLASSIC C1, HISTORIC AND PRC REGS – DISPENSATION FOR SUBSTITUTION OF SCARCE COMPONENT PARTS**

An application form “Rally Component Substitution Application” for the Commission’s ratification and the Commissioners approved it for publication on the CAMS website.

**MIN 0542:**

**APPROVAL OF SUPPLEMENTARY REGULATIONS PROCEDURE**

**MATTER IS STILL PROGRESSING AND NO FURTHER COMMENTS WERE RECORDED**

The Commission is reviewing current practices and policies around the issuing of Supplementary Regulations, in particular ensuring compliance with CAMS Manual and other regulations as there is often inconsistencies between submitted event Supplementary Regulations, CAMS regulations and policies.

The Commission Executive Officer advised the Commission of plans to produce a ‘How To’ Guide advising clubs and organisers on where to find information on the new CAMS website, compulsory information the CAMS Permit department requires and a general template that organisers can adapt for their own supplementary regulations.

**MIN 0545:**

**RALLYSPRINT TRACK LICENCE OPERATIONS MANUAL**

A draft ‘Rallysprint – Guide to Completing Targeted Risk Assessment’ document was presented to the Commission. This document is aligned with the CAMS Track Safety criteria, and is intended to assist event organisers, checkers, stewards, spectator managers and interested third parties to assess safety risks and possible treatments for S1 Rallysprint venues.

The Guide is designed to help determine appropriate choices for the Likelihood and Consequence of various risks that are identified around the proposed course(s), using the standard Risk Matrix. Each identified major ‘risk area’ around the course(s) is to be assessed for both competitors and officials / spectators.

Following discussion by Commissioners, it was resolved to forward draft document the CAMS Division Manager Safety and Race Operations and CAMS Motor Sport Advisor for review.

**MIN 0546:**

**INVITATIONAL ENTRIES**

An Information Paper was tabled at the meeting for Commissioners to seeking discussion with the aim of providing further details as to the eligibility considerations when a vehicle is permitted to enter a rally event as an invitation vehicle.

An invited entry can be considered as a vehicle that does not meet the eligibly criteria applied to a particular event. This may be further broken into the following:

1. A vehicle that does not meet the eligibility classifications permitted for a particular event.

In each case an invited vehicle should be accepted only if it can be determined that the vehicle meets the minimum CAMS rally safety criteria required for entry to the event.

The Paper outlined a number of specific considerations for invited vehicles and stated that there is a risk of inviting vehicles that do not meet CAMS classifications, and therefore in each case there must be some form of documented risk assessment. By further developing specific criteria for the acceptance of invited vehicles it can mitigate the risk.

It was resolved that Commissioners study the Information Paper further and discuss it at the next meeting.

**NEXT MEETING(S)**

Wednesdays, with Teleconferences commencing at 1730 Melbourne time:

- 18 September
- 20 November – TBC

LEVEL 2