

# Officials Licence Renewal



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(OFFICE USE ONLY)

**This application is for RENEWALS only.** Please attach a copy of your Participation Record from your Licence Passbook with this form. Detailed requirements are available on our website at [motorsport.org.au](https://motorsport.org.au)

**Please note this form must be submitted to:** Motorsport Australia Member Services, PO Box 172, Canterbury LPO, Victoria, 3126, or emailed to [memberservices@motorsport.org.au](mailto:memberservices@motorsport.org.au)

Please ensure all sections are completed and signed where indicated.

Motorsport Australia  
Licence Number

Expiry date

## Licence Type

Please specify the licence categories and grade(s) you wish to renew:

## Details

SURNAME

GIVEN NAMES

DATE OF BIRTH

—

—

GENDER

MALE

FEMALE

NON-BINARY

DIFFERENT TERM  
*Please specify:*

PREFER NOT TO SAY

ADDRESS

SUBURB

STATE

POSTCODE

EMAIL

MOBILE

PHONE

ARE YOU OF ABORIGINAL OR  
TORRES STRAIT ISLAND ORIGIN?

NO

YES, ABORIGINAL

YES, TORRES STRAIT ISLANDER

EMERGENCY CONTACT NAME (1)

EMERGENCY CONTACT NUMBER (1)

EMERGENCY CONTACT NAME (2)

EMERGENCY CONTACT NUMBER (2)

## Additional Options

### Officials Licence Pass Book

Please tick the box if you require a new Officials Licence Pass Book.

### Officials Licence Card

Your licence is now accessed on the Motorsport Australia app, and can be displayed at all events. Please tick if you would still like to receive a plastic hard card.

## OFFICE USE ONLY

MOTORSPORT AUSTRALIA  
STAFF SIGNATURE

DATE

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## Health Declaration (must be completed by all applicants)

All Motorsport Australia Officials Licence applicants must complete the following health declaration.

The information captured will be treated as confidential.

Motorsport Australia is committed to ensuring everyone is safe when participating in our sport and will endeavour to issue a licence to applicants, where safe and appropriate, regardless of the limitations of any adverse medical conditions.

For more information go to: [motorsport.org.au/membership/medical](https://motorsport.org.au/membership/medical) or contact Member Services on 1300 883 959

Epilepsy

Head injury

Fits/fainting/dizziness

Malignancy

Any medical condition that may negatively impact your capacity to safely participate in motorsport activities

Please specify:

Motorsport Australia may request further information from you or your doctor before accepting your application for a licence. Depending on your medical history or status, Motorsport Australia may not be able to issue you with a licence.

Please note that you are under a continuing obligation to inform Motorsport Australia of any medical matter that may or could impact your physical or mental capacity to participate in Motorsport Activities.

## Working with Children Check

Motorsport Australia requires Working With Children or Working With Vulnerable People Checks for all officials (except Western Australia). If you already hold a Working with Children Check, please fill out the following information and attach a scanned copy of your Check

NAME	EXPIRY	—	—
CHECK NUMBER	STATE OR TERRITORY		

If you **do not** hold an existing Working with Children Check, one can be obtained from:

<b>Australian Capital Territory:</b>	Access Canberra <a href="https://www.accesscanberra.act.gov.au/business-and-work/working-with-vulnerable-people">https://www.accesscanberra.act.gov.au/business-and-work/working-with-vulnerable-people</a>
<b>New South Wales:</b>	Office of the Children's Guardian <a href="https://www.wcccheck.nsw.gov.au/Apply">https://www.wcccheck.nsw.gov.au/Apply</a>
<b>Northern Territory:</b>	SAFE NT <a href="https://nt.gov.au/emergency/child-safety/apply-for-a-working-with-children-clearance">https://nt.gov.au/emergency/child-safety/apply-for-a-working-with-children-clearance</a>
<b>Queensland:</b>	Department of Justice and Attorney-General, Blue Card Services <a href="https://my.bluecard.qld.gov.au/login">https://my.bluecard.qld.gov.au/login</a>
<b>South Australia:</b>	Department of Human Services <a href="https://www.dcscreening.sa.gov.au/SCRequestApplicationIndividual">https://www.dcscreening.sa.gov.au/SCRequestApplicationIndividual</a>
<b>Victoria:</b>	Service Victoria <a href="https://service.vic.gov.au/services/working-with-children">https://service.vic.gov.au/services/working-with-children</a>
<b>Tasmania:</b>	Service Tasmania <a href="https://www.service.tas.gov.au/services/education-and-skills/working-with-vulnerable-people-including-children">https://www.service.tas.gov.au/services/education-and-skills/working-with-vulnerable-people-including-children</a>

Once received please email the same details as above (Name, Check Number, Expiry, State or Territory) to [memberservices@motorsport.org.au](mailto:memberservices@motorsport.org.au)

## Respect Code

Motorsport Australia is committed to providing a fair, safe and socially responsible motorsport for all members of the Motorsport Community. In participating in a Motorsport Australia event, in any capacity, a standard of behaviour is expected in accordance with our shared values.

We value each other, our differences, our opinions and we commit:

- To treat all people with dignity, respect and fairness, regardless of age, disability, sex, race, culture or ethnicity, religious beliefs, social background, sexual orientation or gender identity.
- To recognise that people of all backgrounds can offer a valuable contribution to motorsport and support Motorsport Australia's commitment to be inclusive and welcome all members of the Australian community into our sport.
- To be ethical, fair and honest, and always act with integrity.
- To be responsible for the physical and psychological safety and welfare of all people involved in motorsport.

I understand that my role in motorsport, whether it be as a competitor, official, volunteer, crew or spectator, contributes to the image of motorsport as a welcoming, friendly and fair sport. I understand that breaching these obligations may result in disciplinary action.

## Risk Warning and Disclaimer

**Motorsport Activities are inherently dangerous recreational activities and there is significant risk of injury, disability or death. If you do not wish to be exposed to such risks, then you should not participate in the Motorsport Activities.**

### Acknowledgement of Risks

I acknowledge that the risks associated with attending or participating in Motorsport Activities include but are **not limited** to the risk that I may suffer harm as a result of:

- motor vehicles (or parts of them) colliding with other motor vehicles or persons or property;
- other participants acting dangerously or with lack of skills;
- high levels of noise exposure;
- acts of violence and other harmful acts (whether intentional or inadvertent) committed by persons attending or participating in the event; and
- the failure or unsuitability of facilities (including grand-stands, fences and guard rails) to ensure my safety.

### Exclusion of Liability, Release and Indemnity

In exchange for being able to attend or participate in the Motorsport Activities, **I will and agree to:**

- to **release** Motorsport Australia and the Entities to the extent that any or all of them are providing Recreational Services from all liability for:
  - my **death**;
  - any **physical or mental injury** (including the aggravation, acceleration or recurrence of such an injury);
  - the contraction, aggravation or acceleration of a **disease** including but not only COVID-19;
  - the coming into existence, the aggravation, acceleration or recurrence of any other **condition, circumstance, occurrence, activity, form of behaviour, course of conduct or state of affairs**:
    - that is or may be harmful or disadvantageous to me or the community; or
    - that may result in harm or disadvantage to me or the community;
  - any claim for any costs and expenses I may incur as a consequence of any of the above;
- arising from my participation in or attendance at the Motorsport Activities;
- to **indemnify and hold harmless and keep indemnified** Motorsport Australia and the Entities to the maximum extent permitted by law in respect of any Claim by any person; and
- to attend at or participate in the Motorsport Activities at my own risk.

### I understand that:

- nothing in this document excludes, restricts or modifies any rights that I may have as a result of significant personal injury that is caused by the Reckless Conduct of Motorsport Australia and the Entities as the supplier of the Motorsport Activities and Recreational Services;
- nothing in this document prevents Motorsport Australia and the Entities from relying on any laws (including statute and common law) that limit or preclude their liability;
- nothing in this document excludes any term or guarantee which under statute cannot be excluded, however the liability of Motorsport Australia and the Entities is limited to the minimum liability allowable by law;
- nothing in this document precludes me from making a claim under a Motorsport Australia insurance policy where I am expressly entitled to make a claim under that insurance policy; and
- Motorsport Australia has arranged for limited personal injury insurance coverage which may provide me with some protection for loss, damage or injury that I may suffer during my participation in the Motorsport Activities. I acknowledge and accept that the insurance taken out by Motorsport Australia may not provide me with full indemnity for loss, damage or injury that I may suffer during my participation in the Motorsport Activities, and that I may have to pay the excess if a Claim is made under an insurance policy on my behalf. I agree that my own insurance arrangements are ultimately my responsibility and I will arrange any additional coverage at my expense after taking into account Motorsport Australia's insurance arrangements, this document and my own circumstances.

**Where Motorsport Activities are held in the following jurisdictions, I acknowledge that I have also read and accept the following warnings:**

Under Australian Government Consumer Law (which is part of the **Competition and Consumer Act 2010 (Commonwealth)**), several guarantees are implied into contracts for the supply of certain goods and services. I agree that the application of all or any of the provisions of Subdivision B of Division 1 of Part 3-2 of Australian Consumer Law (i.e. guarantees relating to the supply of services), the exercise of rights conferred by those provisions, and any liability of Motorsport Australia and the Entities for a failure to comply with any such guarantees, are excluded. However, such exclusion is limited to liability for:

- death, physical or mental injury (including aggravation, acceleration or recurrence of such an injury of the individual);
- contraction, aggravation or acceleration of a disease of an individual; or
- the coming into existence, the aggravation, acceleration or recurrence of any other condition, circumstance, occurrence, activity, form of behaviour, course of conduct or state of affairs in relation to an individual that is or may be harmful or disadvantageous to the individual or the community, or that may result in harm or disadvantage to the individual or the community.

This exclusion does not apply to significant personal injury suffered by me as a result of the reckless conduct of Motorsport Australia and the Entities.

### Warning Applicable in Relation to Motorsport Activities Held in Victoria

#### Warning Under The Australian Consumer Law and Fair Trading Act 2012:

Under **The Australian Consumer Law (Victoria)**, several statutory guarantees apply to the supply of certain goods and services. These guarantees mean that the supplier named on this form is required to ensure that the recreational services it supplies to me:

- are rendered with due care and skill;
- are reasonably fit for any purpose which I either expressly or by implication, make known to the supplier; and
- might reasonably be expected to achieve any result I have made known to the supplier.

Under section 22 of the **Australian Consumer Law and Fair Trading Act 2012 (Vic)**, the supplier is entitled to ask me to agree that these conditions do not apply to me. I understand that if I sign this form, I am agreeing that any rights to sue the supplier under the **Australian Consumer Law and Fair Trading Act 2012** if I am killed or injured because the services were not in accordance with these guarantees, are excluded, restricted or modified in the way set out in this form.

**Note:** I note that the change to my rights, as set out in this form, does not apply if my death or injury is due to gross negligence on the supplier's part.

"Gross negligence" in relation to an act or omission, means doing the act or omitting to do an act with reckless disregard, with or without consciousness, for the consequences of the act or omission. See regulation 5 of the **Australian Consumer Law and Fair Trading Regulations 2012** and section 22(3)(b) of the **Australian Consumer Law and Fair Trading Act 2012**.

### Warning Applicable in Relation to Motorsport Activities Held in South Australia

Under sections 60 and 61 of **The Australian Consumer Law (SA)**, if a person in trade or commerce supplies me with services (including recreational services), there is a statutory guarantee that those services:

- will be rendered with due care and skill; and
- any product resulting from those services, will be reasonably fit for the purpose for which the services are being acquired (as long as that purpose is made known to the supplier); and
- any product resulting from those services, will be of such a nature, and quality, state or condition, that they might reasonably be expected to achieve the result that the consumer wishes to achieve, (as long as that wish is made known to the supplier or a person with whom negotiations have been conducted in relation to the acquisition of the services).

### Excluding, Restricting or Modifying My Rights:

Under section 42 of the **Fair Trading Act 1987 (SA)**, the supplier of recreational services is entitled to ask me to agree to exclude, restrict or modify their liability for any personal injury suffered by me or another person for whom, or on whose behalf, I am acquiring the services (a third party consumer). If I sign this form, I am agreeing to exclude, restrict or modify the supplier's liability with the result that compensation may not be payable if I or the third party consumer suffer personal injury.

### Important:

I do not have to agree to exclude, restrict or modify my rights by signing this form. The supplier may refuse to provide me with the services if I do not agree to exclude, restrict or modify my rights by signing this form. Even if I sign this form, I may still have further legal rights against the supplier. A child under the age of 18 cannot legally agree to exclude, restrict or modify their rights. A parent or guardian of a child who acquires recreational services for the child cannot legally agree to exclude, restrict or modify the child's rights.

### Agreement to exclude, restrict or modify my rights:

I agree that the liability of Motorsport Australia and the Entities for any death or personal injury that may result from the supply of the recreational services that may be suffered by me (or a person for whom or on whose behalf I am acquiring the services) is excluded. Further information about these rights can be found at [www.cbs.sa.gov.au](http://www.cbs.sa.gov.au)

### Definitions:

- "Claim" means and includes any action, suit, proceeding, claim, demand or cause of action however arising including but not limited to negligence, BUT does NOT include a claim under a Motorsport Australia insurance policy by any person expressly entitled to make a claim under that insurance policy;
- "Entities" means event and competition organisers/promoters/managers, land and track owners/managers/administrators/lessees, Motorsport Australia affiliated clubs, state and territory governments and insureds listed in Motorsport Australia's public/product/professional indemnity insurance policies and each of their related bodies corporate (including their related bodies corporate) and each of their organs and agencies, officers/president/directors/executives, employees, servants, agents, partners, providers, members, competitors, drivers, co-drivers, navigators, officials, crew members, service crew, delegates, licence holders, commissions, committees, advisers, trustees, councils, panels, shareholders, volunteers, officials, appointees, delegated bodies and sponsors;
- "Motorsport Activities" means any motorsport activities or Recreational Services which are permitted or approved which Motorsport Australia regulates or administers or otherwise are under the responsibility / control of Motorsport Australia;
- "Motorsport Australia" means the Confederation of Australian Motor Sport Ltd. trading as Motorsport Australia;
- "Reckless Conduct" means conduct where the supplier of the recreational services is aware, or should reasonably have been aware, of a significant risk that the conduct could result in personal injury to another person and engages in the conduct despite the risk and without adequate justification;
- "Recreational Services" means (unless otherwise defined in this document) services that consist of participation in:
  - a sporting activity; or
  - a similar leisure time pursuit or any other activity that:
    - involves a significant degree of physical exertion or physical risk; and
    - is undertaken for the purposes of recreation, enjoyment or leisure.

## Terms and Conditions

### Motorsport Officials Code of Ethics

I agree to be bound by the NCR, and also by the Motorsport Australia National Officiating Program Code of Ethics outlined below:

- Place safety and welfare above all else;
- Accept responsibility for all actions taken;
- Be impartial;
- Avoid any situation which may lead to a conflict of interest;
- Be courteous, respectful and open to interaction;
- Seek continual self-improvement through training, performance appraisal and regular updating of competencies;
- Be a positive role model in behaviour and personal appearance; and
- Maintain equal opportunity and harassment free sport practices.

## Fit and Proper Person

I acknowledge and agree that it is a fundamental condition of issue of this licence and its continuing validity that I:

- have advised Motorsport Australia in writing of any act, omission, fact or circumstance which may affect my ability to be and remain a fit and proper person to hold this licence and exercise the duties and privileges that relate to it;
- have advised Motorsport Australia in writing if I have been found guilty of or charged with any serious or indictable criminal offence or of or with any sexual offence (unless this is a 'spent' or 'annulled'<sup>1</sup> conviction); and
- undertake to advise Motorsport Australia immediately in writing upon any court of competent jurisdiction making any such finding, or upon being charged with any such offence.

I acknowledge and agree that Motorsport Australia may, in its absolute discretion, cancel, suspend or withdraw this licence at any time should it form the view that I may not be or am not a fit and proper person to hold this licence and/or exercise any of the duties and/or privileges that relate to it, without ascribing any reason or holding any hearing.

<sup>1</sup> As determined by the Crimes Act 1914 (Cth), Criminal Records Act 1991 (NSW), Criminal Law (Rehabilitation of Offenders) Act 1986 (Qld), Spent Convictions Act 2000 (ACT), Criminal Records (Spent Convictions) Act 1992 (NT), Spent Convictions Act 1988 (WA) and/or the Annulled Convictions Act 2003 (Tas) (including their successors and replacements.)

## Declaration (must be completed by all applicants)

### ANY APPLICANT MAKING A FALSE DECLARATION IS LIABLE TO REFUSAL AND CANCELLATION OF INSURANCE COVER

I accept the conditions of, and acknowledge the risks arising from, attending or participating in Motorsport Activities being provided by Motorsport Australia and the Entities. I agree to be bound by the rules, regulations and policies of Motorsport Australia at all times as a condition of participating in this activity. The information I have entered into this form is true and correct and I will advise Motorsport Australia immediately if any of the information I have given is no longer true and correct. I have read, understood, acknowledge and agree to the above including the exclusion of statutory guarantees, warning, assumption of risk, release and indemnity.

SIGNATURE

DATE

— —

## Parent/Guardian Consent (must be completed for all applicants under 18 years of age)

I, \_\_\_\_\_ of \_\_\_\_\_

am the \_\_\_\_\_ parent/ \_\_\_\_\_ guardian (*tick applicable*) of the above-named ('Minor') who is under 18 of age. I have read this document and understand its contents, including the exclusion of statutory guarantees, warning, assumption of risk, release and indemnity, and have explained the contents to the Minor. I consent to the Minor attending or participating in the event at his or her own risk.

SIGNATURE

DATE

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## Your Privacy

Motorsport Australia requires the above information to assess your suitability for Motorsport Activities. The information provided by you may be used and disclosed to others by Motorsport Australia for the purposes of Motorsport Australia's business. Motorsport Australia may not be able to permit you to undertake the Motorsport Activities if you do not provide all of the information requested above. Full details of Motorsport Australia's Privacy Policy (including how you can access and correct your personal information and make a complaint) are available at Motorsport Australia's website ([motorsport.org.au](http://motorsport.org.au)). In the event that you suffer from any injury, sickness or death during any Motorsport Activities you consent to the release by health services of your personal health information to an authorised representative of Motorsport Australia who may use it in the preparation and release of accident or incident information and reports to interested parties for the purposes of accident investigation, accident prevention and safety activities or for the purposes of processing insurance claims.

Motorsport Australia and its partners may send you direct marketing materials from time to time. This is in addition to relevant information which Motorsport Australia may send to you as part of Motorsport Australia's services.

**Please tick this box if you DO NOT want to receive direct marketing materials from Motorsport Australia or its partners**