

Empowering a Motorsport Nation

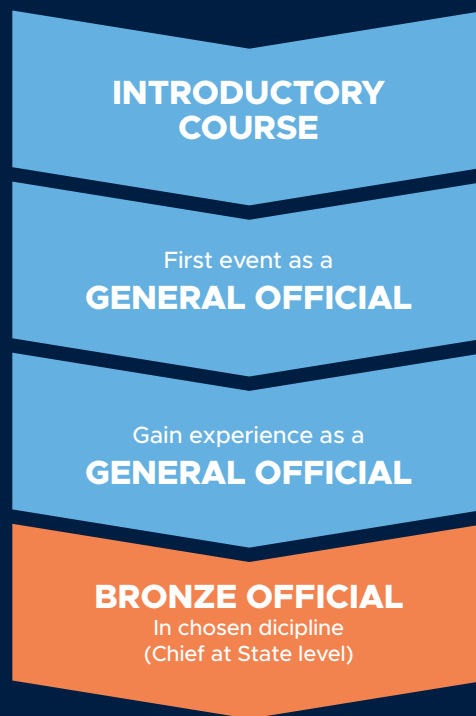


Officials' Licencing Pathway

**MOTORSPORT AUSTRALIA
OFFICIALS**



Officials pathway



| | | |
|------------------------|-----------------|----------------------|
| ADMINISTRATION | CIRCUIT | EVENT COMMAND |
| FIRE AND RESCUE | OFF ROAD | RALLY |
| SCRUTINEER | STEWARD | TIMEKEEPER |



Officials' Pathway

Graded Licences

General Official

The General Official licence allows you to participate as an official at any level or type of event, and in any role (under supervision)

Note: For your first event, you will be required to work under Direct supervision.

How do I get a General Official licence?

Option 1:

- Sign up on-line at motorsport.org.au/officials
- Complete the on-line Introductory module
- Upon successful completion of the module you will be issued with a General Official licence
- You can then get in touch with a car club or officials' association in order to start volunteering – Motorsport Australia member services can put you in touch with a club in your area

Option 2:

- If you sign up on the day of an event, you will need to complete the On The Day Official Sign Up Form, and you will be given a tear off slip. This slip acts as your licence for a period of thirty (30) days.
- Following the event, your licence form will be sent to Motorsport Australia, at which point you will be sent details on how to complete the on-line introductory module
- Upon successful completion of the module you will be issued with a General Official licence

Maintenance conditions:

Nil

Bronze Official

STATE LEVEL

Administration
Circuit
Event Command
Fire and Rescue (specialist)
Off Road
Rally
Scrutineer
Steward
Timekeeper

The Bronze Official licence aligns you to a specific category and allows you to participate as an official without supervision. You can also perform the role of team-leader (may take responsibility for other officials) and officiate as a Chief up to and including State level events.

Note: You can hold any number of category specific officials' licences.

How do I get a Bronze Official licence?

Once you have gained event experience as a General Official (minimum 3-5 events) and decided which category you would like to be aligned to:

- Complete the relevant Face to Face or On-line training module (each category has a specific training module aligned to it)
- Apply on-line for an Event Assessment Booking for the relevant training module you have completed
- Upon successful completion of the event assessment (you may need to be assessed at a number of events) you will need to submit the following to Motorsport Australia:
 - Certificate of achievement from the training
 - Copy of signed Motorsport Australia Official Passbook
 - The completed event assessment
- Once processed you will be issued with a Bronze Official licence aligned to the specific category

Maintenance conditions:

Nil

Silver Official

LEADERSHIP AND
MANAGEMENT
(NATIONAL LEVEL)

Administration
Circuit
Event Command
Fire and Rescue (specialist)
Off Road
Rally
Scrutineer
Steward
Timekeeper

The Silver Official licence allows you to participate as an official without supervision and in a leadership or management role. You can perform the role of team-leader (take responsibility for other officials) and officiate as a Chief up to and including National level events.

Note: You can hold different levels for different categories of officiating at any one time (e.g. you could be a Silver Steward and a Bronze Rally Official)

How do I get a Silver Official licence?

Once you have gained event experience as a Bronze Official (minimum 3-5 events) and decided which category of licence you would like to upgrade:

- Complete the Silver Official Face to Face training module
- Apply on-line for an Event Assessment Booking for the relevant category of licence you want to upgrade
- Upon successful completion of the event assessment (you may need to be assessed at a number of events) you will need to submit the following to Motorsport Australia:
 - Certificate of achievement from the training
 - Copy of signed Motorsport Australia Official Passbook
 - The completed event assessment
- Once processed you will be issued with a Silver Official licence aligned to the specific category

Maintenance conditions:

Officiate in the relevant licence category during the last 4 years in a:

- Senior /Team Leader at a National Level or above, or
- Chief/Deputy Chief at a State Level or above, or
- Role of an appointed official or appointed official coach
- Participation Record to be signed by supervising official



Gold Official

SENIOR MANAGEMENT
(INTERNATIONAL LEVEL)

Administration
Circuit
Event Command
Fire and Rescue (specialist)
Off Road
Rally
Scrutineer
Steward
Timekeeper

The Gold Official licence allows you to participate as an official without supervision and in a leadership or management role. You can perform the role of team-leader (take responsibility for other officials) and officiate as a Chief up to and including International level events.

Note: You can hold different levels for different categories of officiating at any one time (e.g. you could be a Gold Steward and a Bronze Rally Official)

How do I get a Gold Official licence?

Once you have gained event experience as a Silver Official (minimum 3-5 events) and decided which category of licence you would like to upgrade:

- Talk with your colleagues who hold a Gold level licence in the category you would like to upgrade so that you can be mentored prior to the assessment
- Apply on-line for an Event Assessment Booking for the relevant category of licence you want to upgrade
- Upon successful completion of the event assessment (you may need to be assessed at a number of events) you will need to submit the following to Motorsport Australia:
 - The completed event assessment
 - Copy of signed Motorsport Australia Official Passbook
 - Two letters of reference from Gold officials
- Once processed you will be issued with a Gold Official licence aligned to the specific category

Maintenance conditions:

Officiate in the relevant licence category during the last 4 years in a:

- Senior position at an International/Restricted International event, or
- Chief/Deputy Chief position at a National level or higher event, or
- Role of an appointed official or appointed official coach
- Participation Record to be signed by supervising official



Officials' Pathway

Non-Graded Licences

Specialist Official

Medical
Paramedic
Chaplain
CATO
Course Presenter
Event Assessor

Specialist Licence holders are those that hold professional qualifications (including but not restricted to: Doctor, Paramedic, Nurse, Chaplain) or Officials who have undertaken Motorsport Australia Specialist training modules.

How do I get a Specialist Official licence?

If you don't already hold a General Official or above grade licence, you will need to first obtain one by:

Refer to General Official licence.

For Medical, Paramedic and Chaplain:

Submit your qualifications to Motorsport Australia by sending an email to officials@motorsport.org.au and one of the team will get back to you regarding the next steps.

For CATO, Course Presenter and Event Assessor:

Register your interest with Motorsport Australia by sending an email to officials@motorsport.org.au and one of the team will get back to you regarding opportunities.

Please note, these roles are limited and by invitation only from Motorsport Australia.

- If invited to, complete the relevant Face to Face training module
- Apply on-line for an Event Assessment Booking (Event Assessor only)
- Upon successful completion of the event assessment (you may need to be assessed at a number of events) you will need to submit the following to Motorsport Australia:
 - Certificate of achievement from the training
 - Copy of signed Motorsport Australia Official Passbook
 - The completed event assessment
- Once processed you will be issued with a Specialist Official licence aligned to the specific category

Maintenance conditions:

- Officiate in the relevant licence category during the last 4 years
- Participation Record to be signed by supervising official



Appointed Official

Course Checker (Rally and Off-Road)
OLT Evaluator
Track Inspector
Technical Delegate
Race Director
RVD (Response Vehicle Driver)

Appointed Licence holders are those that have been appointed by the management of Motorsport Australia and have undertaken Motorsport Australia Appointed training modules.

How do I get an Appointed Official licence?

Register your interest with Motorsport Australia by sending an email to officials@motorsport.org.au and one of the team will get back to you regarding opportunities.

Please note, these roles are limited and by invitation only from Motorsport Australia.

- If invited to, complete the relevant Face to Face training module
- Upon successful completion of the training module you will need to submit the below to Motorsport Australia:
 - Certificate of achievement from the training
 - Copy of signed Motorsport Australia Official Passbook
- Once processed you will be issued with an Appointed Official licence aligned to the specific category

Maintenance conditions:

- Officiate in the relevant licence category during the last 4 years
- Participation Record to be signed by supervising official



Licence Workflow

Graded Licences

| L | 1 | 2 | 3 | 4 | 5 | 6 |
|------------------|-----------------------------------------------------------------------------------------------------------------|------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| LICENCE TYPE | PREREQUISITES | EXPERIENCE | TRAINING | ASSESSMENT | ATTAIN | MAINTAIN |
| GENERAL OFFICIAL | Minimum 16 years Trackside, 14 years Non-comp area, 12 years Administration. WWCC where applicable. | None | General Officials Module | Pass module assessment | Attain General Officials Licence. Can officiate at any level under supervision. | Licence renewed upon application |
| BRONZE OFFICIAL | General Official licence (min 1 year) | Gain Experience: State level | Complete relevant category module | Pass Event Assessment within 4 years of completion of relevant category module | Attain Bronze. Can supervise/participate at State level. National level under supervision. | Licence renewed upon application |
| SILVER OFFICIAL | Bronze Official licence (min 1 year) | Gain Experience: National level | Complete Silver Leadership and Management module. | Pass Event Assessment within 4 years of completion of Silver Leadership and Management module | Attain Silver. Can supervise/participate at National level. International level under supervision. | Officiate in previous 4 years in appropriate role and category |
| GOLD OFFICIAL | Silver Official licence (min 1 year) | Gain Experience: National and International level | None | Pass Event Assessment | Attain Gold. Can supervise/participate at International level. | Officiate in previous 4 years in appropriate role and category |

Non-Graded Licences - Specialist

| LICENCE TYPE | 1 PREREQUISITES | 2 PROCESS | 3 TRAINING | 4 ASSESSMENT | 5 ATTAIN | 6 MAINTAIN |
|------------------|-----------------------|------------------------------------------|--------------------------|------------------------|-------------------------------------|---------------------------------------------------|
| EVENT ASSESSOR | Bronze Licence | Register interest and receive invitation | Event Assessor module | Pass Event Assessment | EA Specialist licence | Officiate in previous 4 years in appropriate role |
| CATO | General Official | Register interest and receive invitation | CATO module | Pass module Assessment | CATO Licence | Officiate in previous 4 years in appropriate role |
| CHAPLAIN | Letter of Endorsement | Submit application with qualifications | General Officials module | Pass module Assessment | Chaplain Licence | Officiate in previous 4 years in appropriate role |
| MEDICAL | AHPRA Rego | Submit application with qualifications | General Officials module | Pass module Assessment | Medical Specialist Licence | Officiate in previous 4 years in appropriate role |
| PARAMEDIC | AHPRA Rego | Submit application with qualifications | General Officials module | Pass module Assessment | Paramedic Specialist Licence | Officiate in previous 4 years in appropriate role |
| COURSE PRESENTER | Bronze licence | Register interest and receive invitation | Course presenter module | Pass module Assessment | Course Presenter Specialist Licence | Officiate in previous 4 years in appropriate role |

Non-Graded Licences - Appointed

| L LICENCE TYPE | 1 PREREQUISITES | 2 PROCESS | 3 TRAINING | 4 ASSESSMENT | 5 ATTAIN | 6 MAINTAIN |
|-------------------|----------------------------------|------------------------------------------|-----------------------|-----------------------|---------------------------|---------------|
| COURSE CHECKER | Bronze Rally or Off Road Licence | Register interest and receive invitation | Course Checker module | Pass Event Assessment | Course Chcker endorsement | Annual review |
| OLT EVALUATOR | Bronze Licence | Register interest and receive invitation | None | None | OLT Evaluator endorsement | Annual review |

Future Non-Graded Licences - Appointed

| | | | | | | |
|-------------------------|---------------------------------------------|------------------------------------------|------------------------------|------------------------|--|---------------|
| TRACK INSPECTOR | Receive Appointment by Motorsport Australia | Register interest and receive invitation | Track Inspector module | Pass module Assessment | | Annual review |
| RACE DIRECTOR | Receive Appointment by Motorsport Australia | Register interest and receive invitation | Face to Face training module | Pass module Assessment | | Annual review |
| TECHNICAL DELEGATE | Receive Appointment by Motorsport Australia | Register interest and receive invitation | Face to Face training module | Pass module Assessment | | Annual review |
| RESPONSE VEHICLE DRIVER | Bronze licence | Register interest and receive invitation | Face to Face training module | Pass module Assessment | | Annual review |



**Photographers featured in
this document:**

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