Conflict of Interest Disclosure Form

A conflict of interest may exists when a committee member could be influenced, or where it could be perceived that they are influenced, by a personal interest in carrying out their responsibilities.

Conflict of interests can be classified as either:

* **Real**: where a direct conflict exists between current duties and private interests
* **Perceived:** where it appears or could be perceived that private interests are improperly influencing a member’s responsibilities
* **Potential:** Private interests are not currently but could come into direct conflict with a member’s responsibilities

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| --- | --- |
| **Potential Conflict of Interest Application Details** | |
| Committee Member |  |
| Describe the Conflict of Interest/s that may have actual, perceived or potential conflict with your role. | |
|  | |
| Signature |  |
| Date |  |

|  |  |  |
| --- | --- | --- |
| **Identification of Conflict of Interest** (To be completed by President or Committee Chair) | | |
| In my opinion the details provided above: (tick appropriate box) | | |
| **Does not** constitute a conflict of interest, and I authorise the committee member to continue with discussions. | |  |
| **Does** constitute an actual, potential or perceived conflict of interest and I do not authorise the committee member to continue with discussions. | |  |
| Please detail course of action taken: | | |
|  | | |
| Signature |  | |
| Date |  | |