

29 August 2023

1. Objective of Policy

Motorsport Australia has a responsibility to ensure that its motorsport Driver Assessment activities are conducted to the highest possible standards of safety. The objective of this Policy is to provide information to assist Event Organisers, to meet these standards.

2. Scope of Policy

This policy applies to on track driver Assessment provided by Motorsport Australia endorsed Observed Licence Test (OLT) Assessors. All persons involved in driver Assessment must be a Motorsport Australia endorsed OLT Assessor. This policy applies to Circuit Racing, Gravel Rally and Off Road OLTs. The policy excludes Tarmac Rally.

3. Definitions

Unless otherwise specified capitalised terms have the meaning stated in the NCR and below:

- (a) **Apparel:** Safety clothing compliant with Schedule D of the Motorsport Australia Manual;
- (b) **Assessor:** A person authorised by Motorsport Australia to conduct OLTs.
- (c) **Automobile:** A vehicle running in constant contact with the ground (or ice) on at least four non-aligned wheels, of which at least two are used for steering and at least two for propulsion; the propulsion and steering of which are constantly and entirely controlled by a Driver on board the vehicle (other terms including but not limited to car, truck and kart may be used interchangeably with Automobile, as appropriate within types of Competition).

Drivers are prohibited from participating in an OLT with an Automobile with a weight to power ratio less than 3.5kg/kW.

A Learners' Plate must be always displayed on the Automobile during the Assessment.
- (d) **Course:** The route to be followed by an Automobile in an OLT.
- (e) **Driver:** A person driving an Automobile in an OLT.
- (f) **Motorsport Australia:** The Confederation of Australian Motor Sport Limited trading as Motorsport Australia, the Board and any commission, committee or body within Motorsport Australia which holds a delegation of power from the Board.
- (i) **NCR:** National Competition Rules.
- (j) **Observed Licence Test:** A practical driving examination in which a Driver demonstrates competence as per Motorsport Australia guidelines.
- (k) **Official:** Officials at an Event which includes stewards, race directors, technical commissioners and any other official licensed by Motorsport Australia.
- (l) **Organiser:** A person or body having responsibility for the organisation of an Event.
- (m) **Promoter:** A person or body with responsibility for financial and commercial matters of an Event.
- (i) **TRA:** A Targeted Risk Assessment.

4. OLT Administration Procedure

- (a) Each OLT must be conducted in accordance with this Policy and with Motorsport Australia's rules, policies, regulations and procedures.
- (b) The process to conduct an OLT Assessment is to:
 - (i) Register with the following to complete an OLT Assessment:
 - A Motorsport Australia affiliated club
 - An endorsed Motorsport Australia organisation
 - An endorsed Motorsport Australia OLT Assessor
 - (ii) A briefing to the Driver (and each guardian if the Driver is under 18 years of age) will be conducted by the OLT Assessor and Clerk of Course (if applicable) prior to the commencement of the assessment. The briefing will contain the assessment requirements.

NOTE: A driver that is assessed as not yet competent will require further coaching before reapplying for an OLT.

5. Driver Assessment Operational Requirements

5.1 General

- (a) Each OLT must be conducted with at least one Assessor and one Driver. The Assessor may perform the Assessment within the Automobile or observe from a suitable location outside of the Automobile
- (b) Each OLT must be under the control of the Assessor who will be responsible for the OLT. In addition to their normal duties, the Assessor will:
 - (i) take a cautious approach to the design and conduct of each OLT Assessment;
 - (ii) approve each Driver which has applied to participate in Driver Assessment.
 - (iii) monitor each Driver and Automobile during Driver Assessment to ensure they are acting in accordance with this Policy. and
 - (A) ensure that each Driver is correctly:
 - (I) fitted and restrained as required for each Automobile with proper consideration for the physical attributes (height, weight, etc.) of each Driver; and
 - (II) attired in accordance with this Policy at all times while the Automobile is on the Course.
- (c) Each Assessor is responsible for ensuring that the Driver demonstrates competency in the areas deemed necessary by Motorsport Australia. Drivers not achieving competency will receive feedback outlining the areas of Not Yet Competent.
- (d) Each Driver is responsible for ensuring their OLT Assessment Form is signed by the Assessor and returned to Motorsport Australia.

5.2 Assessor and Driver Communication.

At any time where the Driver or Assessor wishes to cease the Assessment, they have the right to do so. Failure to follow the Assessor's instructions may result in exclusion from the Assessment.

5.3 Scrutineering

Each Automobile and the Apparel to be used in the OLT must pass a safety inspection.

5.4 Number of permitted Persons in Automobile

Each Automobile may carry at most one (1) Assessor and one (1) Driver at any time.

5.5 Driver Licencing

Each Driver participating in an Assessment must have applied for the relevant Motorsport Australia Competition Licence and hold a Pre-Licence Authority.

5.6 Age Limits

Each OLT Assessor shall be at least 21 years of age.

6. Discipline Specific Requirements

6.1 Gravel Rally and Off Road

Each OLT conducted in the Gravel Rally and Off-Road disciplines is subject to the following additional requirements:

- (a) The start of each run of the Driver Assessment activity must always be controlled by an official who must ensure that the Course is safe before allowing the next Automobile to enter the Course.
- (b) The Course must be closed to public access.

6.2 Race

Each OLT conducted in the Race discipline is subject to the following additional requirements:

- (a) No Automobile is permitted to enter the Course during an OLT unless specifically instructed to do so by an official.
- (b) During an OLT, only authorised Automobiles are permitted on the course.

7. Implications for Non-Adherence

- (a) Any breach of this Policy may result in disciplinary action being taken by Motorsport Australia.
- (b) One or more penalties may be imposed upon any Organiser, Driver or Assessor who has breached this Policy in accordance with the NCR.

8. Related Rules, Policies or Procedures

- (a) Motorsport Australia OH&S Policy
- (b) Motorsport Australia Risk Management Policy

9. General

- (a) The Policy Manager is the Manager – Risk and Safety to whom any questions in relation to this Policy should be directed.
- (b) This Policy will be reviewed every 2 years if not sooner.

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